

# Northwest Chamber of Commerce's Member Relief Mini Grant Program

The Northwest Chamber, in partnership with Baltimore County, is proud to present its second annual round of small business grants! Ten to fifteen chamber members will be awarded \$1,000 at the end of September to use as they need for new initiatives, to fund projects or who are still working through financial loss. We are looking for members to propose projects or display a need of financial assistance for COVID-19 relief. The Chamber is excited to continue this opportunity and serve the great businesses making up our community. We look forward to offering this grant to members for years to come. Please read through the application carefully and reach out to [emily@northwestchambermd.com](mailto:emily@northwestchambermd.com) with any questions.

**Application is due by Monday September 17<sup>th</sup> at 5pm**

## **I. BUSINESS INFORMATION**

<i>NAME OF BUSINESS:</i> _____	<i>CONTACT PERSON:</i> _____
<i>MAILING ADDRESS:</i> _____	
<i>CITY:</i> _____	<i>STATE:</i> _____ <i>ZIP:</i> _____
<i>PHONE (CELL)</i> _____	<i>BUSINESS:</i> _____
<i>EMAIL ADDRESS:</i> _____	<i>WEBSITE:</i> _____
<i>BUSINESS ESTABLISHMENT DATE:</i> _____	
<i>OTHER GRANTS/FUNDING RECEIVED SINCE 2020:</i> _____	

## **II. STATEMENT OF NEED**

Please tell us why you are currently in need of additional funding and how COVID-19 has impacted your revenue

## **III. PROGRAM/PROJECT DESCRIPTION**

Please describe the funded project you are trying to accomplish and how \$1,000 can help achieve that goal

**IV. TIMELINE**

Please note activities or operations for funding and their projected dates

ACTIVITY	PROJECTED DATE

**V. BUDGET**

Please list the items needed (if not payroll, bills, etc) to purchase with \$1,000 on lines below

ITEM DESCRIPTION	PRICE	QUANTITY	TOTAL
TOTAL			

**I. APPENDIX**

DOCUMENTS REQUIRED
2019-2020 Tax Return or Signed Extension